

# Aymen Itrat Chaudhry (Emaan)

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Address: Riyadh, Kingdom of Saudi Arabia

Nationality: Pakistani

## Scholastics

Qualification	Institution	Year
MA (Eng. Language & Linguistics)	University of Punjab, Pakistan	2017
BA (Eng. Literature)	University of Punjab, Pakistan	2014
Cert. in Teaching IELTS	Master English Education & Training, GCC	2017
Cert. in Montessori Training	Pakistan Montessori Council, Pakistan	2016
Cert. in TEFL – OFQUAL accredited (Level 5)	London Teachers Training College, UK	2015
IELTS (Academic)	British Council, Riyadh	2014
HSSC (Pre-Med)	FBISE, Pakistan	2008
SSC (Comp. Sc)	FBSE, Pakistan	2006

## Objective

Motivated to perform to the best of ability, interest to learn and work. Have strong capacity for decision making and problem solving in critical situations. Ability to observe, study, conduct demonstrations and presentations. Good communication and inter-personal skills. Quickly adaptable to the environment, hardworking and ability to survive all kinds of challenges.

## Work Experience

- December 2016 – to date: Early Childhood Montessori Teacher at Riyadh Childhood Montessori
- January 2016 – November 2016: Daycare Supervisor at Kids R Us Center
- August 2015 – December 2015: English Teacher for Grades at Children Oasis International School
- April 2012 – May 2014: Assistant Montessori Instructor at Creative Montessori School
- July 2010 – June 2011: Customer Service Representative at Malath Insurance & Reinsurance Co.
- June 2009 – June 2010: English Teacher for Kindergarten at Dar al Uloom Schools
- May 2007 – April 2008: Prefect in the Disciplinary committee at Pakistan International School

## Personal Qualities and Skills

Young, energetic and enthusiastic towards professional career advancement.

Quick learner, efficient and productive.

Have proficient communication skills in English, Arabic & Urdu.

Keen to follow my superiors' instructions and very absorbent to learning and acquiring more knowledge.

A strong team player with high work ethics; works well with others.

Proficient in Windows and Microsoft Office – Word, Excel, PowerPoint, Access

Interests include photography, traveling and reading.

## Personal Information

Date of Birth: April 1, 1991

Gender: Female

Marital Status: Single

Saudi Resident ID (Iqama) No: 2086048630

## References:

Will be furnished upon request